



Central Missouri Chapter, ARMA International
Board of Directors Meeting Minutes
December 15, 2016

The Central Missouri Chapter, ARMA International Board of Directors conducted their monthly meeting at Sofia's in Columbia, Missouri.

Attendance: Those attending included board members Ray Kinard, Lisa Brock, JoAnn Looten, and Joe Jungmeyer. Also in attendance: Jan Kinard and Cindy Hartman.

Call to Order: Ray Kinard swore in Joe Jungmeyer as treasurer. The meeting was called to order at 12:19 p.m. by, Ray Kinard, Vice President.

Approval of Meeting Minutes: The November minutes were approved after Lisa made the motion to approve and Joe seconded, all were in favor.

Treasurer's Report: Joe presented the December treasurer's report. The report was accepted after JoAnn made the motion to approve and Lisa seconded, all were in favor. After presenting the treasurer's report, Joe notified the chapter that he and Kent met to update the accounts at the bank with new signature cards.

Website Update: Ray volunteered to take over website duties for Barb LePage in March when she retires.

Old Business:

- Postponed discussion on the May 17 tour in Springfield until the January meeting.
- Postponed the spring conference discussion until the January meeting.
- Postponed the discussion for the Spring Conference GRANT, once we know who we are getting and the topic, we will apply for a grant.
- We need to take a new group photo at our next largely attended chapter meeting for the chapter website.

New Business:

- Lisa and Cindy collected \$24.00 plus canned goods for the Central Missouri Food Bank.
- Lisa asked about the March meeting. It will take place at Lemonds in Columbia and the tour is planned to begin at 1:00 p.m.
- JoAnn reported that she has received the secretary and treasurer records from Cynthia.
- Next month's meeting will be a conference call to JoAnn's phone on 1/20/2017 at 2 p.m.
- The meeting in February will be held at the new fire station and 911 center. Lunch will be on your own at El Espalon on 179.

Adjournment: Lisa made a motion to adjourn, Joe seconded, and all were in favor. Meeting adjourned at 12:34 p.m.