



Central Missouri Chapter, ARMA International Board of Directors Meeting Minutes

November 17, 2020

The Central Missouri Chapter of ARMA International Board of Directors met via Zoom meeting following the presentation “Microfilm Digitization Project” by JoAnn Looten; Director of Records and Information Management, University of Missouri System. There were 16 people in attendance.

Attendance: Those attending the board meeting included Board members: JoAnn Looten, Lori Grothoff, Joe Jungmeyer, Jan Kinard and Cindy Hartman. Lisa Brock and Ray Kinard also attended the meeting.

Call to Order: JoAnn Looten called the meeting to order at 11:08 a.m.

Approval of Meeting Minutes: The October 20, 2020 meeting minutes were approved. Cindy made the motion to approve and Lori seconded, all were in favor.

Treasurer’s Report: Joe presented the treasurer’s report for September 15, 2020 through November 17, 2020. The current balance is \$9,969.18. Cindy made a motion to approve the report with Jan seconding the motion, all were in favor.

Website Update: Ray gave an update on the website.

Old Business:

- The Director at Large information still needs to be transferred to Casey from Pati and the Vice President information needs to be transferred to Lori.

New Business:

- JoAnn led a discussion on the 2020-2021 Chapter Calendar of Events.
- There will be no Board of Directors meeting in December.
- We will have a Board of Directors meeting via Zoom on January 19, 2021 following a presentation on “Sunshine Law Compliance” by Casey Lawrence.
- Lori Grothoff discussed the survey results she received for the ARMA Cross-Chapter Membership Committee. The committee is comprised of members from the Midwest/Rocky Mountain Region and the Great Lakes Region. They are compiling information gathered from within their own chapters in anticipation of finding a means to increase the ARMA membership count in local as well as the International level.

Adjournment: Jan made a motion to adjourn and Lori seconded. The meeting adjourned at 11:16 a.m.

Submitted by Jan Kinard, Secretary