



Central Missouri Chapter, ARMA International Board of Directors Meeting Minutes

October 19, 2021

The Central Missouri Chapter of ARMA International Board of Directors conducted their monthly planning meeting via Zoom following a presentation from the ARMA Leadership Conference. The pre-recorded presentation was “5 Ways Millennials are Changing Leadership” by Shannon Wood. Shannon was able to join the meeting after the presentation and answered questions. There were 8 people in attendance.

Attendance: Those attending the board meeting included Board members: JoAnn Looten, Lori Grothoff, Jan Kinard, Linda Karl, Cindy Hartman and Kent Hoffpauir

Call to Order: JoAnn Looten called the meeting to order at 11:40 a.m.

Approval of Meeting Minutes: The September 21, 2021 meeting minutes were approved. Linda made the motion to approve and Kent seconded, all were in favor.

Treasurer’s Report: Linda presented the treasurer’s report for August 31, 2021 through October 18, 2021. The current balance is \$10,378.95. Lori made a motion to approve the report with Cindy seconding the motion, all were in favor. The transfer of account to Linda from Joe still needs to be done at the Secretary of State’s office.

Website Update: JoAnn will provide Ray with the October ARMA Bucks amounts. Lori and JoAnn led a discussion on the website being current thanks to Ray.

Old Business:

- We still need an updated photo of the Board Members for the Chapter website.
- The Operations Manual Review Committee met in June. The revisions to the manual are still in progress.

New Business:

- The Calendar of Events for 2021-2022 was discussed.
- JoAnn led a discussion on future Board member retirements. We need to be cultivating and inviting coworkers to attend our ARMA meetings.
- We will have a Board of Directors meeting in November via Zoom with the date and presentation to be determined at a later date.

Adjournment: Jan made a motion to adjourn and Linda seconded. The meeting adjourned at 12:03 p.m.

Submitted by Jan Kinard, Secretary