



Central Missouri Chapter, ARMA International
Board of Directors Meeting Minutes
March 19, 2013

The Central Missouri Chapter, ARMA International Board of Directors conducted their monthly meeting at PSRS in Jefferson City, Missouri.

Attendance: Those attending included Board Members Jana Taylor, Sally Hager, Connie Harper, Kent Hoffpauir, Nathan Troup, and Jackie Wagner.

Call to Order: The meeting was called to order at 3:30 p.m. by the President, Jana Taylor.

Approval of Meeting Minutes: Since February minutes were unavailable, approval was tabled until next month's Board meeting.

Treasurer's Report: The February Treasurer's report was reviewed with an ending balance of \$13,240.98. Sally made a motion to approve the report, Kent seconded it, and all were in favor.

Web Update: Barb has placed information about the Chapter's Spring Seminar on the Chapter's website (<http://www.showmearma.org/>).

Old Business:

- Spring Seminar
 - Donations include: Huber and Associates (\$100); Orchem Farm and Home (\$200); Joe Winter (\$100); and Underground Records Management (sponsoring lunch from Argyle Catering)
 - Nathan sent out about 1,200 emails announcing the Spring Seminar.
 - The Spring Seminar task list was reviewed and everything is on schedule.
 - Connie will purchase speaker gift cards and gift cards for door prizes.

New Business:

- The Chapter has another new member, Laura White, from Hutchens Industries in Springfield.
- Plans for the May 21st EDCO Tour in Springfield were discussed. EDCO has offered to provide lunch and the Board agreed it would be better to eat lunch there than to try and eat off-site. The tour will begin after lunch with the Board meeting following. Carpooling will be available. It takes 2 ½ to 3 hours to drive to Springfield from Jefferson City, so departure will be at 8:30 a.m.
- Jana said she receives *Chapter Connections* and they mentioned that our Chapter dues are due to Headquarters by May 1. Jana will forward the information to Connie and Connie will look into it.

Adjournment: Sally made a motion to adjourn. Jackie seconded it and the meeting was adjourned at 3:40 p.m.