

Central Missouri Chapter, ARMA International  
Board of Directors  
Meeting Summary, April 24, 2012

The Central Missouri Chapter, ARMA International Board of Directors met at MOSERS in Jefferson City, following the yearly Spring Seminar. Guest speaker was Bill Millican.

**Attendance:** Those attending included board Members Sally Hager, Kent Hoffpauir, Jana Taylor, Connie Harper, Sue Hilkemeyer, Jackie Wagner and Cynthia Morris. Also in attendance was JoAnn Looten.

**Call to Order:** The meeting was called to order at 3:15 p.m. by the president, Sally Hager.

**Approval of Meeting Minutes:** The minutes from the March meeting were reviewed. It was noted that the discussion on chapter dues for the spring seminar were from a previous meeting. It was also noted that the dates for The ARMA International Leadership Conference was July 15<sup>th</sup> – 17<sup>th</sup> and not the 13<sup>th</sup> -17<sup>th</sup>. Kent made a motion to approve the minutes with noted changes and Jackie seconded, and all were in favor.

**Treasurer's Report:** Connie presented the bank reconciliation for March (balance of \$12,961.22) \$119.32 was deducted for the Spring Seminar expenses (\$50 for door prizes, \$66.19 on snacks and \$3.13 for bottled water) which brought the balance to \$12,841.90. Connie noted that she still has a few payments for the seminar to include which will again change the balance. Cynthia moved to approve the report and Jana seconded, all were in favor.

**Website Update:** It was noted that the available job with the State was inactive and JoAnn said she would send an email to Barb asking her to remove it. It was also noted that the NARA Tour is actually NPRC – National Personal Records Center, this was to be changed as well.

**Old Business:** Spring Seminar – was a success

Board Elections – The positions of President and Director are up for renewal. Jana Taylor volunteered to run for the President Position and Sally to email Nathan Troup to see if he would be interested in filling the director position. Sue Hilkemeyer said she would run for the Director position if Nathan did not want to. Sally noted that she would send out an email ballot. Connie motioned to approve and Jackie seconded, all were in favor.

Chapter Leader of the Year Award, and Chapter Member of the year award – it was noted that there were nominations for both and that Sue would send out an email ballot.

**New Business:**

1. Upcoming meetings:
  - NARA Tour – May 15<sup>th</sup> – it was noted that NARA Tour is actually NPRC – National Personal Records Center. RSVP must be to Sally Hager by May 4<sup>th</sup>. Box Lunch @ 12:00 p.m. for a cost of \$10; Tour @ 1:00 p.m.  
-Caravan will leave Jefferson City @ 9:00 a.m. and meet in Kingdom City @ 9:40 a.m.
2. Leadership Conference – July 15<sup>th</sup> – 17<sup>th</sup> in KC
  - It was mentioned that Brian Starck, Region Coordinator for Big Sky, Mile High Denver, Northern Colorado, Wyoming chapters is raising money for the AEIF. Brian has decided to raise said monies by losing weight. For every lb our chapter will donate \$5. Jana motioned approve and Connie seconded.
  - **Adjournment:** Meeting was adjourned at 4:01 p.m.