



Central Missouri Chapter, ARMA International  
Board of Directors Meeting Minutes  
April 14, 2020

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The Central Missouri Chapter of ARMA International Board of Directors met via conference call.

**Attendance:** Those attending the conference call board meeting included Board members: JoAnn Looten, Ray and Jan Kinard, Joe Jungmeyer, Cindy Hartman and Kent Hoffpauir. Lisa Brock, Lori Grothoff and Kimberly Rose also attended the meeting.

**Call to Order:** JoAnn Looten called the meeting to order at 10:10 a.m.

**Approval of Meeting Minutes:** The March 17, 2020 meeting minutes were approved. Joe made the motion to approve and Cindy seconded, all were in favor.

**Treasurer's Report:** Joe presented the treasurer's report for February 18, 2020 through April 14, 2020. The current balance is \$9,271.24. Kent made a motion to approve the report with Jan seconding the motion, all were in favor.

**Website Update:** Ray has updated the website with the most current information available.

**Old Business:**

- JoAnn led a discussion on the survey results with positive comments in regards to the on-line meetings/webinars during the COVID pandemic.
- JoAnn has been in contact with Jason Stearns and he will let her know if there are any cancellation costs for his travel for the cancelled Spring Seminar.
- JoAnn led a discussion on the May 19, 2020 Board of Directors meeting. Jan made a motion to postpone the meeting in Springfield until next year and do a Zoom meeting on May 19, 2020 with John Spencer presenting "Soft Skills" with a Board meeting to follow and to give \$100 to a local food bank. Cindy seconded the motion and all were in favor.

**New Business:**

- The President of the Chapter is to appoint a 2 person nominating committee for Board Members whose terms are to expire. JoAnn will be contacting Board members for volunteers.
- The Nominating Committee will present a slate of officers for election at an upcoming meeting. The President, Vice-President and Director at Large offices are up for re-election. Voting will take place in the future.
- A future discussion will be held on who to send to the Region Leadership Conference July, 2020.

**Adjournment:** Ray made a motion to adjourn and Joe seconded. The meeting adjourned at 10:27 a.m.

**Submitted by Jan Kinard, Secretary**