



# Central Missouri Chapter, ARMA International Board of Directors Meeting Minutes

August 18, 2020

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The Central Missouri Chapter of ARMA International Board of Directors met via Zoom meeting.

**Attendance:** Those attending the board meeting included Board members: JoAnn Looten, Lori Grothoff, Joe Jungmeyer, Jan Kinard and Cindy Hartman. Lisa Bock and Ray Kinard also attended the meeting.

**Call to Order:** JoAnn Looten called the meeting to order at 10:32 a.m.

**Approval of Meeting Minutes:** The July 21, 2020 meeting minutes were approved. Cindy made the motion to approve and Lori seconded, all were in favor.

**Treasurer's Report:** Joe presented the treasurer's report for July 22, 2020 through August 17, 2020. The current balance is \$9,969.18. Jan made a motion to approve the report with Cindy seconding the motion, all were in favor.

**Website Update:** The website has been updated with Lori's picture and if anyone wants their picture updated send a picture to Ray. Ray will continue to update the website.

## **Old Business:**

- An election was held August 17, 2020 via email and it was unanimously approved that JoAnn Looten, to serve as President, Lori Grothoff, to serve as Vice President, and Cindy Hartman to serve as Director at Large.
- Lori has joined an ARMA International membership committee.
- The Director at Large information still needs to be transferred to Casey from Pati and the Vice President information will need to go Lori.

## **New Business:**

- JoAnn led a discussion on video communication apps. The census of the group is to continue to use Zoom and possibly try Microsoft Teams in the future.
- The September 15, 2020 Board of Directors meeting will take place via Zoom at 12:00 p.m. following the presentation "Listen Up" by Matt Gordon from Veteran's United and our Officer Induction Ceremony.
- JoAnn led a discussion on the 2020-2021 Chapter Calendar of Events.
- JoAnn will see if Jason Stearns is available to do the Spring Seminar.

**Adjournment:** Jan made a motion to adjourn and Lori seconded. The meeting adjourned at 11:06 a.m.

**Submitted by Jan Kinard, Secretary**