



Central Missouri Chapter, ARMA International  
Board of Directors Meeting Minutes  
August 20, 2019

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The Central Missouri Chapter of ARMA International Board of Directors conducted their monthly planning meeting at Shelter Insurance in Columbia.

**Attendance:** Those attending the board meeting included Board members: JoAnn Looten, Ray and Jan Kinard, Joe Jungmeyer, Cindy Hartman, Kent Hoffpauir and Casey Lawrence. Lisa Brock, Kimberly Rose, Lori Grothoff and Sarah Buchanan also attended the meeting.

**Call to Order:** JoAnn called the meeting to order at 12:33 p.m.

**Approval of Meeting Minutes:** The July 16, 2019 meeting minutes were approved. Kent made the motion to approve and Cindy seconded, all were in favor.

**Treasurer's Report:** Joe presented the treasurer's report. The current balance is \$9,251.12. Jan made a motion to approve the treasurer's report and Casey seconded, all were in favor.

**Website Update:** Ray gave an update on the website.

**Old Business:**

- The registration for the ARMA International Conference is still open. JoAnn will be attending as an Education Assistant. Jana Taylor and Tammy Taylor will also be attending the conference.
- Cindy, Lisa and Casey gave a report on the Region Leadership Conference held July 18-20, 2019 in Omaha, Nebraska.
- Joe submitted the IRS 990 that was due at the end of July.

**New Business:**

- JoAnn discussed the Region Assessment Fee of \$3.00 per member annually.
- The September 17, 2019 Board of Directors meeting will take place at Hu-Hot in Columbia following a tour of the State Historical Society facility located on the University of Missouri Campus. Ray made a motion to pay for the speaker's lunch and Jan seconded, all were in favor.

**Adjournment:** Casey made a motion to adjourn and Joe seconded. All were in favor and the meeting was adjourned at 1:24 p.m.

**Submitted by Jan Kinard, Secretary**