



Central Missouri Chapter, ARMA International  
Board of Directors Meeting Minutes  
February 15, 2018

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The Central Missouri Chapter of ARMA International Board of Directors conducted their monthly planning meeting at HuHot in Columbia, MO following a records management presentation at Boone County History and Culture Center.

**Attendance:** Those attending the board meeting included board members: Kent Hoffpauir, Joe Jungmeyer, Pati Pelacio, Jana Taylor and Ray Kinard. Others attending the board meeting included Kimberly Rose and Jan Kinard.

**Call to Order:** Kent Hoffpauir called the meeting to order at 1:00 p.m.

**Approval of Meeting Minutes:** The January 2018 meeting minutes were approved. Pati made the motion to approve and Joe seconded, all were in favor.

**Treasurer's Report:** Joe presented the treasurer's reports for January 19 through February 14. Current balance is \$10,334.71. We had a \$100.00 deposit from a donation made by Orsheln's for the Spring Seminar.

**Website Update:** Ray has updated the website with the most current information available. Ray advised the board that he does not add the minutes to the website until the board has approved them.

**Old Business:**

- Spring Seminar (...continued into new business)

**New Business:**

- Discussed the March 15, 2018 meeting at Shelter Insurance for a Tour at 11:00 am at 1817 W. Broadway, Columbia, MO. We will have lunch and our board meeting prior to the tour.
- Spring Conference: Kent will forward the presentations from the speakers to the board members as soon as he has them.
- JoAnn forwarded a copy of the seminar assignments to the board. She is working on the presentation titles, bios and brochure for the spring seminar.

**Adjournment:** Jana made a motion to adjourn and Pati seconded. The meeting adjourned at 1:15 p.m.