



# Central Missouri Chapter, ARMA International Board of Directors Meeting Minutes

February 15, 2022

---

The Central Missouri Chapter of ARMA International Board of Directors met via Zoom meeting following the presentation “Cyber Security” by Violet Sullivan, Esq; Vice President of Client Engagement for Redpoint Cybersecurity. There were 10 people in attendance.

**Attendance:** Those attending the board meeting included Board members: JoAnn Looten, Lori Grothoff, Jan Kinard, Cindy Hartman, Linda Karl and Kent Hoffpauir. Jennifer Crummy and Crista Hinkle also attended the meeting.

**Call to Order:** JoAnn Looten called the meeting to order at 11:07 a.m.

**Approval of Meeting Minutes:** The January 18, 2022 meeting minutes were approved. Lori made the motion to approve and Kent seconded, all were in favor.

**Treasurer’s Report:** Linda gave the treasurer’s report. There were no transactions since our last meeting. The current balance is \$10,057.43.

## **Old Business:**

- The Operations Manual Review Committee met last June. The revisions to the manual are still in progress.

## **New Business:**

- JoAnn led a discussion on the 2021-2022 Chapter Calendar of Events. We will have a Board of Directors meeting via Zoom on March 15, 2022 following a presentation from JoAnn on becoming a Certified Records Manager or Certified Records Analyst.
- We will not have an April Board of Directors meeting and anyone that wants to can participate in the April Spring Seminar hosted by the Nebraska Chapter of ARMA International.
- JoAnn led a discussion on the upcoming Chapter’s Board of Directors election. The President, Vice President and one of the Director at Large offices are up for re-election.
- The President of the Chapter is to appoint a 2 person nominating committee for Board Members whose terms are to expire. JoAnn and Ray will serve on the nominating committee. The committee will present the slate of officers at the March meeting with elections in April.

**Adjournment:** Jan made a motion to adjourn and Lori seconded. The meeting adjourned at 11:35 a.m.

**Submitted by Jan Kinard, Secretary**