



## Central Missouri Chapter, ARMA International Board of Directors Meeting Minutes

January 18, 2022

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The Central Missouri Chapter of ARMA International Board of Directors met via Zoom meeting following the presentation “Cybersecurity: There’s Nothing Like Being Forced to Change” by Steve Fisher, Vince Fuemmeler and Andy Craig from IMS/Paper Free Office Solutions. There were 14 people in attendance.

**Attendance:** Those attending the board meeting included Board members: JoAnn Looten, Lori Grothoff, Jan Kinard, Linda Karl and Cindy Hartman. Lisa Brock, Stu Dunkel, Ray Kinard and Joe Jungmeyer also attended the meeting.

**Call to Order:** JoAnn Looten called the meeting to order at 11:11 a.m.

**Approval of Meeting Minutes:** The November 16, 2021 meeting minutes were approved. Lori made the motion to approve and Linda seconded, all were in favor.

**Treasurer’s Report:** Linda presented the treasurer’s report for November 17, 2021 through January 4, 2022. The current balance is \$10,057.43. Lori made a motion to approve the report with Jan seconding the motion, all were in favor. The transfer of account to Linda from Joe still needs to be done at the Secretary of State’s office.

**Website Update:** Ray will update the website with February’s meeting information.

### **Old Business:**

- We still need an updated photo of the Board Members for the Chapter website.
- The Operations Manual Review Committee met in June. The revisions to the manual are still in progress.

### **New Business:**

- JoAnn led a discussion on future Board member retirements. We need to be cultivating and inviting coworkers to attend our ARMA meetings.
- We will have a Board of Directors meeting via Zoom on February 15, 2022 following a presentation on Cyber Security arranged by Linda Karl.

**Adjournment:** Jan made a motion to adjourn and Lori seconded. The meeting adjourned at 11:17 a.m.

**Submitted by Jan Kinard, Secretary**