



Central Missouri Chapter, ARMA International
Board of Directors Meeting Minutes
January 22, 2019

The Central Missouri Chapter of ARMA International Board of Directors conducted their monthly meeting at Shelter Insurance in Columbia followed by a pre-recorded webinar “Toolkit Number 4- Records Management by the Numbers”. The session had been presented at the ARMA International Conference in October 2018.

Attendance: Those attending the meeting included board members: JoAnn Looten, Ray and Jan Kinard, Joe Jungmeyer, Pati Pelacio and Cindy Hartman. Lisa Brock, Kimberly Rose and Sarah Buchanan also attended the meeting. Kathy Nichols attended the webinar.

Call to Order: JoAnn Looten called the meeting to order at 11:04 a.m.

Approval of Meeting Minutes: The November meeting minutes were approved. Pati made the motion to approve and Joe seconded, all were in favor.

Treasurer’s Report: Joe presented the treasurer’s report for November 13, 2018 through January 22, 2019. The current balance is \$9,204.95. Jan made a motion to approve the report with Cindy seconding the motion, all were in favor.

Website Update: Ray has updated the website with upcoming meeting information and the latest ARMA Bucks balances.

Old Business:

- The February 2019 meeting will start at the Jefferson City Police Department and then proceed to the Highway Patrol Headquarters and will finish with lunch at Oscar’s. Board meeting to follow.
- The March 2019 meeting will be at LAGERS in Jefferson City with a presentation from Next Level It. Lunch will be brought in with a Board meeting to follow.
- JoAnn led a discussion on not doing a Spring Seminar this year and instead having a chapter meeting. Pati made a motion and Jan seconded not to have a Spring Seminar this year and have a chapter meeting instead, all were in favor. JoAnn will check with Iron Mountain to see if they are available for a presentation for the meeting.
- JoAnn will get with Kent on the May 2019 meeting in Springfield with further discussion at the next meeting.

New Business:

- Full ARMA conference attendees have access to the web seminars from the conference through February 8th. They are available for non-attendees for \$45 to \$50 per session.
- JoAnn reminded everyone to vote in the ARMA election.
- Pre-registration is open for the 2019 ARMA International Conference to be held in Nashville. There will be a pre-con leadership summit with free attendance for all region and chapter leaders.
- The new ARMA Mentorship term begins on March 6th with the deadline to apply is February 15th.

Adjournment: Ray made a motion to adjourn and Joe seconded. The meeting adjourned at 11:26 a.m.

Submitted by Jan Kinard, Secretary