



Central Missouri Chapter, ARMA International
Board of Directors Meeting Minutes
March 16, 2017

The Central Missouri Chapter, ARMA International Board of Directors conducted their monthly meeting at Zaxby's in Columbia, Missouri prior to the monthly chapter meeting.

Attendance: Those attending the board meeting included board members: Kent Hoffpauer, JoAnn Looten, Lisa Brock, Jana Taylor and Pati Palacio. Also in attendance: Tammy Taylor

Call to Order: Kent Hoffpauir called the meeting to order at 11:50 a.m.

Approval of Meeting Minutes: The February minutes were approved. Jana made the motion to approve and Lisa seconded, all were in favor.

Treasurer's Report: Joe was ill and unable to attend the board meeting or present the treasurer's report. JoAnn made a motion to postpone the treasurer's report until April, Pati seconded, all were in favor.

Website Update: Barb LePage has decided to retire from the State of Missouri after 35 years of state service. Barbara provided some training for Ray on the website on the I-power website. Ray needs to update the information for the spring conference and post the PDF of the spring conference brochure on our website.

Old Business:

- Kent previously provided information on the May meeting and sent details to be posted on the web.
- Robin Woolen will be the speaker for our spring seminar. JoAnn brought the final version of the conference brochure for distribution and approval. JoAnn volunteered to host the conference on April 20, 2017 at MOSERS. JoAnn will not be available on that date so Joe Jungmeyer will have to host. Kent will take care of the speaking details with Robin Wooten. His speaker fee is \$500.00. Kent will be applying for a speaker grant. Kent will be applying for CRM and IGP Credit. Kent will send out the brochure to members and our distribution list. Jana has already received confirmation from URM for lunch and took care of the orders. Pati will take care of breakfast details. Ray will be asking Orscheln for a sponsorship.

New Business:

- The June board meeting was moved to June 8th for the ARMA Bucks auction and awards ceremony. It will be located at 1817 W Broadway in Columbia at Shelter Insurance. Lunch will be on your own in the Shelter Cafeteria. The board meeting will be held at 11:00 a.m. and lunch will be held at 11:30 followed by the awards and auction. JoAnn made a motion to move the date and Pati seconded, all were in favor.
- The board discussed notifying the chapter the next time we reschedule a board meeting to before a presentation instead of after.

Adjournment: JoAnn made a motion to adjourn, Lisa seconded and all were in favor. Meeting adjourned at 12:15 p.m.