



Central Missouri Chapter, ARMA International Board of Directors Meeting Minutes

March 16, 2021

The Central Missouri Chapter of ARMA International Board of Directors met via Zoom meeting following the presentation “The History of Orscheln Industries” by Lori Grothoff; Records Retention Manager, Orscheln Management Company. There were 16 people in attendance.

Attendance: Those attending the board meeting included Board members: JoAnn Looten, Lori Grothoff, Joe Jungmeyer, Jan Kinard, Cindy Hartman and Kent Hoffpauir. Linda Karl and Ray Kinard also attended the meeting.

Call to Order: JoAnn Looten called the meeting to order at 11:39 a.m.

Approval of Meeting Minutes: The February 16, 2021 meeting minutes were approved. Joe made the motion to approve and Lori seconded, all were in favor.

Treasurer’s Report: There was no treasurer’s report available due to issues with US Bank. They wanted a past ARMA member to verify the account even though she are is no longer an authorized user. We need to have US Bank code our account with full signer access for online banking so Joe and JoAnn have access. Also, will need to transfer the authorized signer from Joe to Linda at the beginning of the chapter year. A motion was made by Kent to transfer the account from US Bank to Central Bank in Columbia with Linda Karl on the account with 2 assignees. Lori seconded the motion and all were in favor.

Old Business:

- JoAnn led a discussion on the 2020-2021 Chapter Calendar of Events. We will not have an April Board of Directors meeting and anyone that wants to can participate in the April Spring Seminar hosted by the Nebraska Chapter of ARMA International. The May Board of Directors meeting will be virtual and Kent will see if someone from O’Reilly will do a presentation.

New Business:

- Ray gave an update from the Nominating Committee. The election will be held in April by email.
- JoAnn led a discussion on going forward if we should survey members to see if we should continue our meetings virtual, in person or a hybrid of both.

Adjournment: Jan made a motion to adjourn and Cindy seconded. The meeting adjourned at 12:05 p.m.

Submitted by Jan Kinard, Secretary