



Central Missouri Chapter, ARMA International Board of Directors Meeting Minutes

March 21, 2023

The Central Missouri Chapter of ARMA International Board of Directors met via Zoom following the presentation “100 Years of Service: How the Port of Corpus Christi is Updating its Outdated Records Retention Practices” by Dynessa Nordrum; Port of Corpus Christi Authority. There were 14 people in attendance.

Attendance: Those attending the board meeting included Board members: Lori Grothoff, Joe Jungmeyer, Jan Kinard, Linda Karl, JoAnn Looten and Jeni Crummey. Ray Kinard, Cindy Hartman, Jessica Helmka and Christa Hinkle also attended the meeting.

Call to Order: Lori Grothoff called the meeting to order at 12:02 p.m.

Approval of Meeting Minutes: The February 21, 2023 meeting minutes were approved. Linda made the motion to approve and Joe seconded, all were in favor.

Treasurer’s Report: Linda presented the treasurer’s report for February 1, 2023 through February 28, 2023. The current balance is \$10,321.66. JoAnn made a motion to approve the report and Jan seconded, all were in favor.

Website Update: Ray gave an update on the website.

Old Business:

- The bank signature changes were mailed. Lori will check with the bank to see if they were received.
- The May 16, 2023 Board of Directors meeting will follow a presentation by Jessica Helmka at Missouri Employers Mutual. The presentation will also be offered virtually.
- The June 20, 2023 Board of Directors meeting will include the Annual Officer Induction Ceremony and ARMA Bucks Auction. Ray and Jan volunteered to set up this meeting.
- JoAnn and Ray gave an update from the Nominating Committee. The elections will be in April with officers beginning July 1, 2023.

New Business:

- The April 18, 2023 Board of Directors meeting will follow a tour of Iron Mountain and the University of Missouri Records Center.

Adjournment: Jeni made a motion to adjourn and Jan seconded. The meeting adjourned at 12:20 p.m.

Submitted by Jan Kinard, Secretary