



Central Missouri Chapter, ARMA International
Board of Directors Meeting Minutes
November 13, 2018

The Central Missouri Chapter of ARMA International Board of Directors conducted their monthly meeting and holiday luncheon at Madison's in Jefferson City, MO.

Attendance: Those attending the meeting included Board Members: JoAnn Looten, Ray and Jan Kinard, Joe Jungmeyer and Cindy Hartman. Others attending the board meeting included Frank Looten, Kimberly Rose, and Lisa Brock. Linda Karl attended the luncheon.

Call to Order: JoAnn Looten called the meeting to order at 11:03 a.m.

Approval of Meeting Minutes: The October 16, 2018 meeting minutes were approved. Ray made the motion to approve and Joe seconded, all were in favor.

Treasurer's Report: Joe presented the report for October 17, 2018 through November 12, 2018. The current balance is \$9,204.95. Cindy made a motion to approve the report and Jan seconded, all were in favor. JoAnn and Joe haven't moved the chapter bank account yet.

Website Update: Ray gave an update on the website and will add pictures from today.

Old Business:

- The Chapter will pay for Chris Abernathy's lunch and mileage. Chris from Shelter Insurance was the motivational speaker for today's meeting.
- JoAnn and Kim are still in the process of selecting a webinar for the January 2019 meeting and it was discussed possibly having a panel discussion of our Board Members on hot topics in record management.
- Ray and Jana are working on the details of the February 2019 meeting with the Highway Patrol and Jefferson City Police Tour.
- The Spring Seminar topic and speaker are still to be determined.
- The May 2019 meeting will be in Springfield with follow up with Kent.

New Business:

- The November Announcement from ARMA's Headquarter is: "New ARMA Phone App for All Year Use".
- JoAnn discussed the \$25 student discount for ARMA international membership is for full time students only. She also discussed the updates to the ARMA speaker database.
- Lisa, Cindy and JoAnn discussed the ARMA conference they attended in October.
- The next meeting is scheduled for January 15, 2019 at Shelter Insurance in Columbia.

Adjournment: Joe made a motion to adjourn and Jan seconded. All were in favor and the meeting was adjourned at 11:23 a.m.

Submitted by Jan Kinard, Secretary