



## Central Missouri Chapter of ARMA International

Board Meeting Agenda

*January 21, 2025*

- **Meeting called to order at:** 12:02 pm
- **Attendance:**  
Brandy Tunmire, Jessica Lynne, Lori Grothoff, JoAnn Looten, Jeni Crummey, Christa Hinkle, Joe Jungmeyer
- **Approval of Minutes from Last Meeting**
  - Motion: Jeni Crummey
  - Second: Linda Karl
  - Minutes approved with JoAnn Looten's changes - approved
- **Treasurer's Report**
  - Motion: Jessica Lynne
  - Second: Lori Grothoff
- **Website Report**
  - Jessica Lynne is working to update the logo on Facebook, website and LinkedIn.
  - Jessica Lynne sent the regular monthly activity report along with the yearly report compared to last year.
- **Old Business**
  - Historical Society records review – the duplicates found are being worked on by the storage facility per JoAnn Looten.
  - Jessica Lynne will take cd backups of the website to Linda Karl's office prior to moving.
- **New Business**
  - Feb 18 Webinar: "Piloting an Information Governance Program for Take Off"
  - Brandy Tunmire will send updated information about this presentation to everyone, and Jessica Lynne will add to the ARMA International website for higher attendance.
  - Jessica Lynne requested a new President's Pen from Brandy for the website.
  - **Next meeting:** Tuesday, February 18 at 11:00 AM
    - ♣ Location: Virtual
- **Meeting adjournment at:** 12:13 pm
  - ♣ Motion: Jeni Crummey
  - ♣ Second: Jessica Lynne