



Central Missouri Chapter of ARMA International

Planning Meeting #1 Agenda

July 16, 2024

- Meeting called to order at: 10:04 am by President, Brandy Tunmire
- **Attendance** for today: JoAnn Looten, Jessica Helmka, Brandy Tunmire, Lori Grothoff, Joe Jungmeyer, Linda Karl, Allison Overschmidt, and Todd Christine.
- **Approval of Minutes from Last Meeting**
 - Motion: Lori Grothoff
 - Second: Joe Jungmeyer
 - All approved, no objections, minutes approved.
- **Treasurer's Report** – 1 member renewal, website renewal, Ray, and Jan Kinard's lunch, 990 form completion, room reservation from last month.
 - Motion: Jessica Helmka
 - Second: Linda Karl
 - All approved, no objections, Treasurer's Report approved.
- **Website Report** – shared traffic report. Registration links removed from website; board members updated.
- **Old Business**
 - **Annual Board of Directors Report** – Lori Grothoff sent this in already. Brandy Tunmire will do this next time.
 - **Central Bank changes pending** – Brandy Tunmire and Lori Grothoff will be visiting the bank tomorrow. If changes aren't made by the bank tomorrow, they will at least find out what is needed. Joe Jungmeyer may be able to go to the bank as well but is unsure. If he is unable to go, Brandy Tunmire and Joe Jungmeyer will visit the bank together at a later date. Brandy Tunmire will write a procedure after the process is complete to know this for the future.
- **New Business**
 - **Calendar Items**
 - Patricia Frank presentation – Jeni Crummey – This will likely be a sought after event, and we should advertise this in hopes of attaining new members.
 - Iron Mountain tour (St. Louis) – JoAnn Looten – Paul Fisher is the contact
 - Graphic Content Policy presentation – Brandy Tunmire – This is an employee of SOS.
 - Disaster Preparedness/ Disaster Recovery – Brandy Tunmire - This is an employee of SOS. Perhaps 1 on Disaster Preparedness and a separate one for Disaster Recovery.
 - Highway Patrol –Recordkeeping on Public Safety or Crime Reporting and Statistics/Public Database in general – Brent Drummond is the contact. Lori Grothoff/Allison Overschmidt can assist with this.
 - Other Ideas: Springfield/Branson/Rolla/St. Louis
 - **St. Louis:** Memorial Library/National Museum of Transportation, Geological History Center, and Soldier's Memorial, St. Louis Zoo Library, St. Louis Vatican Film Library, National Personnel Records Center, Holocaust Museum
 - **Kansas City area:** Truman Presidential Library in Independence, MO Academic Research & Information Center. Midwest Genealogy Center in Independence, National Archives in Kansas City.
 - **Jefferson City:** State Library, Botanical Garden Library
 - **Fulton** – Winston Churchill Library, MO History Museum MO Academic Research & Information Center. Midwest Genealogy Center in Independence.
 - Boone County Historical Society
 - **Cindy Hartman** – her son's funeral is near the end of July. Andrew Reeder is his name. Motion to approve contribution as specified by the pending obituary – motion by Joe Jungmeyer, Lori Grothoff seconded the motion. No objections, all approved.
 - Should we clean up our mailing list? TBD
 - **Next meeting:** (In-Person) Tuesday August 20, 2024, at 11:00 am.
 - **Location:** MEM office, 101 N. Keene Street, Columbia, MO 65201. We can check to see if our company will provide lunch. Jessica Helmka or Linda Karl will send out the meeting invitation to the Board members. Invite those who attended this first planning meeting.
 - **Chat Options for the Board:** GroupMe, Discord, Teams, WhatsApp, etc. as a team chat source. Brandy Tunmire will look into the options.
- Adjournment at 10:53 am.