



Central Missouri Chapter of ARMA International

Board Meeting Agenda

November 19, 2024

- Meeting called to order at: 12:01 pm
- **Attendance:** JoAnn Looten, Jessica Helmka, Brandy Tunmire, Linda Karl, Andrew S, Christa Hinkle, Jeni Crummey, Joe Jungmeyer, John Dougan, Lori Grothoff, Peter Casey, Tom Nield
- **Approval of Minutes from Last Meeting**
 - Motion: Jeni Crummey
 - Second: Joe Jungmeyer
 - Minutes approved
- **Treasurer's Report** – website renewal to iPower – renewed for multiple years
 - Motion: Jessica Helmka
 - Second: Linda Karl
 - Report approved
- **Website Report**
 - Activity report sent via e-mail, not much activity until recent registrations for presentation. Website has been backed up, but likely needs another backup.
 - JoAnn Looten will give Jessica Helmka pictures on a USB to upload to the website.
- **Old Business**
 - Date in December to review the Chapter's archives at the State Historical Society.
 - JoAnn Looten asked the Historical Society about reviewing records and they said no for 7 people to review records but would accommodate 2 people (JoAnn Looten and Jessica Helmka). We have 5.2 cubic feet of records stored. 12/17 works for the majority. Can only touch 1 folder at a time, 1 box at a time. 9:00 am on the 17th for the record review, followed by lunch at 11:15 am board meeting and lunch at HuHot.
- **New Business**
 - Star Chapter email – JoAnn Looten said this is not a service that we need.
 - JoAnn Looten has filed old records with the State Historical Society. There has been no progress on the manual since the last update. JoAnn Looten and Jessica Helmka need to compile records that will need to be stored.
 - **Next meeting:** Tuesday, January 19 at 11:00 AM
 - Location: Virtual
- Meeting adjournment at: 12:19 pm.
 - Motion: Jeni Crummey
 - Second: Lori Grothoff